

## **DEPARTURE PROTOCOL**

1. DEPART BY 9am ON LAST DAY
2. EMPTY ALL HOUSE BINS
3. PLEASE FILL DISHWASHER AND SWITCH ON – fill with your dirty dishes and anything else even clean crockery as it is necessary for us to wash absolutely everything in the kitchen.
4. STRIP BEDDING AND PLACE IN BIODEGRADABLE LAUNDRY BAGS (kept under sink in utility area) PLEASE LEAVE BAGS JUST INSIDE BEDROOM DOOR

DUVET COVER

PILLOWCASES and UNDERCOVERS

FITTED SHEET and UNDERSHEET

Please leave mattress cover unless soiled. If soiled place in separate bag. Bad stains e.g blood should be treated with Vanish – found under sink in utility area.

5. PLEASE USE ULTRA AX AND A J CLOTH PROVIDED TO DISINFECT MAJOR TOUCHPOINTS – door handles, light switches DISCARDING ANY USED JCLOTHS IN THE RUBBISH.
6. LEAVE ALL THE WINDOWS OPEN TO AIR PROPERTY
7. LEAVE ALL KEYS INSIDE DOORS AND DOORS UNLOCKED
8. HAVE A SAFE JOURNEY HOME – AND COME BACK SOON!!!